

# General Information

## CENTRAL LIBRARY

Paula Valdena Street 5, Rīga, LV-1048

I - IV	8.30 - 19.00
V	8.30 - 17.00
VI	10.00 - 15.00

	<b>Room</b>	<b>Phone</b>
<b>Information Point</b>	lobby	67089490
<b>References</b> <a href="mailto:uzzinas@rtu.lv">uzzinas@rtu.lv</a>	2nd floor	67089102
<b>Lending Department</b> <a href="mailto:centrala.bibl@rtu.lv">centrala.bibl@rtu.lv</a>	2nd floor	67089468
<b>Internet Services</b> ( <i>printing, scanning, payments</i> )	3rd floor	67089246
<b>Interlibrary Loan</b> <a href="mailto:sba.bibl@rtu.lv">sba.bibl@rtu.lv</a>		67089468
<b>Binding</b>	104	67089448

## LENDING DEPARTMENT OF TEXTBOOKS

Paula Valdena Street 3 <a href="mailto:macibu.bibl@rtu.lv">macibu.bibl@rtu.lv</a>	360	67089308
I - IV	9.00 - 18.00	
V	9.00 - 17.00	
VI	10.00 - 15.00	

## BRANCH LIBRARIES in Riga

<b><u>Chemistry Branch Library</u></b>		67089230
Paula Valdena Street 3 <a href="mailto:kimijas.bibl@rtu.lv">kimijas.bibl@rtu.lv</a>	465	
I - IV	9.00 - 18.00	
V	9.00 - 17.00	
<b><u>Transport Branch Library</u></b>		67089987
Lomonosova Street 1, korp.V <a href="mailto:transp.bibl@rtu.lv">transp.bibl@rtu.lv</a>	101	
I - V	11.00 - 17.00	

## ONLINE CATALOGUE

<http://ortus.rtu.lv> → Library

It is possible to prolong the borrowing period, to request and reserve items remotely authorized in RTU portal ORTUS.

<http://www.rtu.lv/en> → Studies → Scientific Library → Electronic Catalogue → Catalog.

The Online Catalogue is available for all Internet users. To make a remote reservation from the online catalogue you must use a password. The password can be obtained at any Library department.

## SUBSCRIBED DATABASES

Databases are available in the entire RTU network and portal ORTUS (<http://ortus.rtu.lv> → Library → Electronic Resources).

[Latvijas standartu datubāze](#) (standards) - available only in library.

[LETA](#) - a national information agency (news, reviews, archive, Business portal Nozare.lv).

[Letonika](#) (Latvian reference books, encyclopaedias, dictionaries).

### **E-books**

[Proquest Ebook Central](#) > **49 500 titles** in science, technology and economics.

[EBSCO eBook Academic Collection](#) multi-subject database > **159 600 titles**.

[SpringerLink](#) > **e-books** (computer science, engineering, chemistry, life sciences) published in 2014-2016.

### **E-journals**

[ACM Digital Library](#) - publications, conferences in computing.

[EBSCOhost](#) (**16 databases**, including *Academic Search Complete, Business Source Complete, MasterFILE Premier and GreenFILE*)

[IEEE Xplore Digital Library](#) - access to more than 4 million full-text documents in electrical engineering, computer science and electronics.

[ScienceDirect](#) > **2700** e-journals and > **340** e-books, a leading multi-subject full-text scientific database offering journal articles and book chapters.

[Wiley Online Library](#) - scientific, technical, medical, and scholarly journals.

[WEB of Science](#) - **abstract and citation** database of peer-reviewed literature.

[Scopus](#) - **abstract and citation** database of peer-reviewed literature: scientific journals, books and conference proceedings.



[PRIMO Discovery](#) - a search tool, that allows you simultaneously search for information in Union catalogue, online databases and databases created by the RTU library. Sign in with your ORTUS password to access full-text e-resources.

## SERVICES

- Bibliographical references and consultations
- Searching for the information
- User training
- Internet
- Interlibrary loan services
- Document delivery
- Copying
- Binding of books, theses etc., restoring of books (*Paula Valdena Street 5, Room 104*)
- Printing
- Scanning

## REGULATIONS

1. All current members of the University, whether staff or students, full or part-time, are entitled to borrow from the library.
2. To borrow books from the library, students and University staff members must present a valid University identification card.
3. Publications can be handed out on the basis of an oral, written or electronic request. All literature borrowed from the library must be returned by the due date. The loan period may be prolonged if the item on loan has not been reserved by others. If books are not returned in due time, the borrower has to pay a fine at a rate fixed by the library. Overdue fine is € **0,04** (reading room books – € 0,14) per day per book.
4. Library users are prohibited to get another loan if they have not returned previously borrowed items in time.
5. Items may only be taken out of the Library after they have been registered by library staff or self-checkout machine.
6. Should users lose or damage any printed materials loaned from the library, they have to replace it by the same or a similar publication, which the library accepts, or to pay a twofold or tenfold price of the lost item.
7. Upon interrupting studies or working relations with RTU, library users must fulfill all obligations to the Library.

## BRANCH LIBRARIES outside Riga

### **Daugavpils Branch Library**

Daugavpils, Smilšu Street 90

65442469

[daugavpils.fil@rtu.lv](mailto:daugavpils.fil@rtu.lv)

I, III, V 10.00 - 16.00

II, IV 13.00 - 18.00

### **Liepāja Branch Library**

Liepāja, Liedaga Street 3, Room 2

63484923

[liepaja.fil@rtu.lv](mailto:liepaja.fil@rtu.lv)

I, III 10.00 - 15.00

II, IV 14.00 - 18.00

### **Ventspils Branch Library**

Ventspils, Kuldīgas Street 55

[ventspils.fil@rtu.lv](mailto:ventspils.fil@rtu.lv)

III, IV, V 14.30 - 18.30

VI 8.30 - 16.30

### **Cesis Branch Library**

Cesis, Piebalgas Street 3

64119003

[janis.naglis\\_2@rtu.lv](mailto:janis.naglis_2@rtu.lv)

II 9.00 - 12.00

III, IV 10.00 - 16.00